

PORT AND RESOURCE RECOVERY DEPARTMENT



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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, February 10, 2014**
Brown County Port & Resource Recovery, 2561 S Broadway, Green Bay, WI

1) The meeting was officially called to order by Neil McKloskey at 11:35 am.

2) Roll Call:

Present: President Neil McKloskey
Vice-President Craig Dickman
Commissioner Bernie Erickson
Commissioner Bryan Hyska
Commissioner Greg Flisram
Commissioner Hank Wallace
Commissioner John Hanitz
Commissioner Tom Klimek
Commissioner Ron Antonneau (12:39 pm)

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chester McDonald, McDonald Warehousing
Chester A McDonald, McDonald Warehousing
Mark Rahmlow, Office of Congressman Reid Ribble

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Craig Dickman and seconded by Bryan Hyska. Unanimously approved.

4) Approval/Modification – December 9, 2013 Meeting Minutes

A motion to approve the minutes of December 9, 2013 was made by Hank Wallace and seconded by Tom Klimek. Unanimously approved.

5) 2013 Annual Report– Request for Approval

Dean Haen, Director of Port & Resource Recovery, went over the 2013 Annual Report which included a message from the Director, an overview, environment summary, economic impact, 2013 accomplishments, 2014 goals and 2013 financial highlights. After approval, the annual report will go to the Planning, Development and Transportation Committee, County Board and the county Executive. The annual reports will be put into a pdf format and distributed by email to the Legislatives, NEW North, WCPA Ports and the Port of Green Bay Terminal Operators.

A motion to approve the 2013 Annual Report was made by Craig Dickman and seconded by Bryan Hyska. Unanimously approved.

6) Green Bay Marathon Security Deposit for Demurrage Charges – Request for Approval

As every year, John Mory and Sean Ryan (Cellcom Green Bay Marathon) are looking to provide a check in the amount of \$7,500 to be held for demurrage charges for the Port to offer some or all up to a ship captain to encourage the ship to avoid disrupting the marathon. Should a potential conflict arise the Port would be to ask the Captain of the ship to slow down or stop and offer the demurrage charges to cover additional costs this would cause. The Port always tries to encourage the Marathon Operators to recognize that when they are setting up their routes to minimize the amount of time of runners needing to cross a bridge. A suggestion was made to have the marathon notify the Port as soon as the crossing is complete.

A motion was made to notify Marathon that the Port of Green Bay can only influence the Ship and terminal operators encouraging avoidance of the bridges during the marathon. A motion to approve acceptance of the Green Bay Marathon Security Deposit for Demurrage Charges was made by Bernie Erickson and seconded by Neil McKloskey. Unanimously approved.

7) WDOT Harbor Assistance Program Statement of Intentions – Request for Approval

Every year the department is asked by the State to give them a list of potential grant projects in the form of statement of intentions for the Harbor Assistance Program. This is then used by WDOT for planning purposes and has been used by WDOT and the state legislature with regards to funding levels for the grant program. This is a compilation of the Terminal Operator's in Green Bay as well as in the Port's overall's interest. There are no new projects for the Port added this year but the current statements of intentions (SOIs) that have been identified in the past are just being carried forward because they have not reached the point of development. The projects have been prioritized. In summary, Great Lakes Calcium is looking at a project that was new last year to improve their storage and rail loading. Graymont Western Lime is looking at doing some repairs to their dock wall. RGL Holdings is looking at either improving the river or their slip at the old Leicht dock-South dock. The department is looking at purchasing river front property along Fox River, East Shore, for creation of a public terminal facility. McDonald's Warehouse is working on a proposal to potentially utilize property for commerce. KK Integrated Logistic, Inc. is interested in dredging their North Dock. The department would like to deepen the Green Bay Harbor Navigational Channel, connecting slips and dock walls as well as improving various port properties should development opportunities occur. Adoption of the statement of intentions requires a passage of a resolution. The language is the same language as used in past years.

A motion to approve the WDOT Harbor Assistance Program Statement of Intentions was made by John Hanitz and seconded by Craig Dickman. Unanimously approved.

8) 2014 Public Relation Communication Plan – Request for Approval

The department had made a draft plan on what the intention of 2014 communication plan will look like. This was prepared by Leonard & Finco and the department. The public relations effort is similar to 2013 with some differences occurring in advertising. The plan includes production of a promotional video for the view of an inbound vessel coming into Green Bay, passing landmarks and Port terminals (360° view) and including loading/unloading process. This would be made available on the Port's website, exhibits and other applications. The department had budgeted \$5,000 for this project. The advertising would remain the same for Greenwood's Guide to Great Lakes Shipping (2014 edition), Great Lakes Seaway Review Publication and The Business News. The department would also continue to sponsor an event with Downtown Green Bay, Inc Summer in the City.

A motion to approve the 2014 Public Relation Communication Plan was made by Bryan Hyska and seconded by Tom Klimek. Unanimously approved.

9) Renard Island Closure and Causeway - Update

The department had submitted a Chapter 30 Permit application in November 2013. Wisconsin Department of Natural Resources (WI DNR) had responded that the application was incomplete and was seeking additional information, which is normal. It took until January 2014 staff to address WI DNR's request for additional information. The additional information included support from the riparian landowner, the City of Green Bay. The support letter states riparian owner is supportive of Brown County's interest in permitting the causeway as a permanent structure. The second was reviewing alternatives which included removing of temporary causeway, approval of existing temporary causeway as a permanent causeway as is and modifying the temporary causeway. The third requirement was to have a culvert maintenance plan. Fourth, was to have a Coastal Engineering Analysis completed. Fifth, the department had to look at mitigation for impacts. Lastly, the department had to address public fishing area. After the department had sent this additional information in response to WI DNR, they had requested more additional information. Since the U.S. Army Corps of Engineers said the causeway should not be narrowed the WI DNR is now saying do not narrow the causeway which would result in less stone for mitigation. In the new proposal, the width would not be changed and a longer box culvert would be installed. The proposed causeway could accommodate two 12-foot lanes. WI DNR also wanted additional information on the box culvert which was provided. The box culvert is \$100,000 and the costs of installing, moving the stone and putting fish sticks along the South side of the Island are still unknown, but the total costs are likely approaching \$150,000.

10) WCPA Visioning Document – Update

The department has been working with National Center for Freight & Infrastructure Research & Education (CFIRE) on getting the Wisconsin Commercial Ports Development Initiative moving

forward. This is a year-long project that will include the state's ports, industries and logistics sector to create a strategic plan and development initiatives that will help increase commercial development of Wisconsin's ports and support local and statewide economic development. The visioning document has not been fully executed yet. CFIRE had visited the Port of Green Bay, Port of Milwaukee, Port of Marinette/Menominee area and visited interviewed some Terminal Operators.

11) Director's Report – Update

The Milwaukee Journal Sentinel had an article where the U.S. Army Corps of Engineers had released the Asian Carp/Chicago Waterway Study with a variety of solutions on how to separate the Great Lakes from the river system such as changing every toilet that flushes in the city going a different direction. Almost every option is very costly and controversial.

Great Lakes legislators sent out a letter with 13 Senators and another letter with 39 representatives supporting Great Lakes dredging. This represents bi-partisan support for an extra 15% of dredging dollars dedicated towards the Great Lakes. Both Wisconsin Senators and Congressman Ribble supported this.

The Annual Port Symposium will be held Wednesday, April 23, 2014.

The Port of Green Bay was featured on the cover of Inland Ports. Also in the recent Insight Magazine there was an article on Brown County Port and the Airport.

The Port of Green Bay will exhibit at the WEDA conference.

Staff has reached out to restaurants in the downtown Green Bay Area for a place to hold future Harbor Commission meetings. To find a place that offered lunch, location, quiet, separated but still open to the public, costs and handicapped accessible was not available.

A motion to receive and replace on file was made by Bernie Erickson and seconded by Ron Antonneau. Unanimously approved.

12) Audit of Bills – Request for Approval

A motion to approve the Bills was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

13) Tonnage Report – Request for Approval

The end of the year tonnage report was posted in the Green Bay Press Gazette. The overall shipping season ended up being up 16%, 2.2 million tons of cargo and a 5% increase in vessel transits. There were larger bulk movements.

A motion to approve the Tonnage Report was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

14) Such Other Matters as Authorized by Law

None

15) Adjourn

A motion to adjourn was made by Craig Dickman and seconded by Ron Anntoneau.

Unanimously approved. Meeting adjourned at 1:06 pm.

Neil McKloskey, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department